**3/26/14 Transcription task force meeting**

Present: Mike, William, Trish, John, Joel

Absent: Joe

Summary of Conversation with ALA

how to upload content? Adm does that

200 page upload limit? 200 pages has more about limiting how much should be in an expedition unit. They would recommend 200-500 pages max (easier for users to gain a sense of accomplishment if not too large).

Would we need to create 10 expeditions? Yes. How would we split up the Brewster notebooks? Joe can decide logical groupings.

No costs to MOBOT unless we needed them to do some development on UI.

Adm can export transcriptions as .csv

ALA has a site for testing transcription tool and exporting before going live.

Don’t have a place to view completed expeditions in ALA. Once completed only the folks at ALA can go in and view a completed expedition. Would the completed expedition stay on ALA definitely? Not sure but ALA did mention in the future they might like BHL to be a place to move the completed expeditions to.

Next steps: Joe would need to get adm access from ALA and start uploading. John will send a request for that this week.

FromThePage –

setting up at MOBOT - Mike Westmoreland will work on setting up a virtual machine for FromThePage this week. Mike L. wondered since Export functionality is not in official release, should we download the beta version? Joe could ask Ben what he recommends

Can we dissolve this transcription task force group now that the goal of choosing a tool is complete? We Will keep our Wed meeting time but John and Joel don’t need to attend since the original goal of picking a tool is complete. MOBOT and Joe will continue meeting until both tools are setup and working. We can pull John and Joel in as needed.

Transcribr –

Joel installed, import working, found errors in code – maybe due to age of code, but is running out of the box. Lots of references to National Archives that would need to be removed. Could be possible backup option if the others don’t work out. Lets not pursue for now.