Rapport BHL-Europe Annual Review Meeting

Vienna 25/05-28/05/2010

The BHL-Europe Annual Review Meeting took place on 25-28/05/2010 in Vienna. The main subject of the meeting was technical review and evaluation of the project by European Commission. The project has got yellow flag which means what most of objectives are full field. General view is positive but it is necessary to separate BHL-Europe from BHL-US, particularly on paper. It should be clear shown on paper that BHL-Eu is not a continuation of BHL-US! We should make clear and convince funding organization that BHL-Eu is not depending and perfectly viable without BHL-US. We should emphasis what is done by consortium members during this year, give more detailed information about processes and content and provide detailed case-studies. The global vision is good thing but first of all we should do what we promise in the proposal, fulfill it, show and proof the impact of BHL-Europe on European level!
The day before and day after the review were devoted to the problems of content and metadata providing based on use cases. The GRIB prototype (global cataloging system) and BHL Scan List were demonstrated. Content provider requirements and detailed use cases for every process (metadata enrichment, content selection, catalogue building, scanning planning with GRIB, GUID-reporting, scanning, pre-ingest and BHL-Eu portal search, metadata transfer GRIB to pre-ingest, URL transfer ingest to GRIB, feedback GRIB to CP) were extensively discussed. Also results of the BHL/BHL-Eu user survey were presented and discussed. Work plan for the next period (until next meeting in November) is defined.

Wednesday, 26 May 2010: Content Provider (CP) - Use Case (UC) Meeting

1. Welcome word from hosting institution *(chief of Botanic department, library, Heimo)*
2. General introduction and remarks *(Henning):*
   - Overview of the meeting/agenda, update on reporting, communication strategy
   - Introduction of new members: Melita – new WP leader, Lola – project manager
   - Next meetings
   - Dissemination activities: always inform Jiri/Tine about forthcoming meetings and events suitable for dissemination of BHL-Eu. Material for presentation can be provided. Send copy of your publication or presentation to update the site and files.
   - Project server: not for reporting! Only for planning, tasks and as a planning tool for WP leaders. Activity report by email to Jana (Excel template!). Financial statement always in hours, not in months!

3. Presentation of GRIB prototype and BHL Scan List:
   - Introduction (*Boris)*
   - Presentation BHL Scan List (see D2.3) *(Wolfgang).* Scan list is the same as bid list of BHL, it contains only serials.

   Purpose:
   - Coordinate scanning
   - Avoid duplicates
   - Identify unique items
   - Keep other members updated

   Access via: http://bhl.nhm-wien.ac.at/scanlisttest/
   Browse and search can without login. Editing and bidding via account.
   If there are double records we should deduplicate it manually!

- Presentation GRIB prototype with digitisation management (see D2.3) (*Boris)*
  - Questionnaire
  - GRIB prototype demo: http://kavia0.gbv.de/DB=1.83/SET=2/TTL=1/CMD?ACT=SRCHA&IKT=1016&SRT=YOP&TRM=ppn+0%3F
  - BHL-Europe Architectural diagram and content provider use cases: processes and scenarios
  - Future activities: 10 October – import of library catalogues!

- Details about Pre-Ingest/Ingest. Tools and Planning (*Alexander)*
  - Upload via ftp server
  - Naming: ID as folder name, ID_pageN_pagetype.tiff – my question was: do we really have to rename all the files or it will be done by mapping program/online redactor? Has to be discussed!
  - First pre-ingest- month 14!
  - Pre-ingest tool creation and testing is on wiki (WP3)

4. Content provider requirements and use cases relating GRIB + Pre-Ingest [Responsable: WP2 & WP3; Minutes: Use case workgroups Vienna]

   - Minutes of the Use case workgroups BHL-Europe meeting May 26th/Vienna
   - Group 1: Dealing with the process of "Catalogue building" (Lead: Boris; Minutes: Patricia)
   - Group 2: Dealing with the process of "Scanning planning" (Lead: Suzanne/Matthew, Minutes: Suzanne)
   - Group 3: Dealing with the process of "Pre Ingest" (Lead: Alexander, Minutes: Alexander). Main points of concern: page level for tiff files and for pdf? Should we (IT people) create protocol for producers of pdf-files (for mass scanning) with our requirements? Paginating –why manual, why not using Danny's algorithm? Metadata enhancement. Quality of metadata?

5. D5.8 draft presentation: results of the BHL/BHL-Europe user survey *(Francisco, Bianca)*

Thursday, 27 May 2010: Technical Review

1. Welcome and introduction - Context, purpose and objectives of the review *(Marcel Watelet)*
2. Short overview of the project and its objectives:
   - WP1+WP2 (*Henning)*
   - WP3 *(Adrian)*
   - WP4 *(Nancy)*
   - WP5 *(Jiri)*
   - Use cases *(Boris)*
   - Impact and sustainability (*Graham)*
   - Perspectives *(Henning)*
3. Question & Answer session
4. Preliminary feedback to the consortium on review conclusions (*Marcel Watelet, Reviewers).* We have got yellow flag which means what most of objectives are full field. But: we should separate BHL-Eu from BHL-US! What is done by us? Give data and

facts on paper about our results of the first year! It is good thing to think about global impact and perspectives of BHL, but first of all we should do what we promised in the proposal, fulfill it, show and proof the impact of BHL-Europe on European level!

6. Closing remarks *(Marcel Watelet):* commission is sure that we are on right way, general view is positive.

Plusses:

- Big consortium – difficult administration, but we do it good.
- Technical
- Presentation
- Enthusiasm
- Progress and global vision

Minuses:

- Dependency from BHL-US
- Deliverables should be from BHL-Eu
- Separate data of BHL and BHL-Eu
- Multilinguity
- Management and organization activity: such things as absent of WP2 leader, problems with editing tool and project survey are impermissible
- No data of activity
- CP – not clear what are the plans and state of art

Recommendations*:*

- On paper should be clear shown that BHL-Eu is not a continuation of BHL-US! Make clear and convince that BHL-Eu is not depending and viable without BHL-US.
- Separate what is BHL already and what we did until now
- Make detailed info about processes and content
- Detailed case-studies

Needs:

- D2.4.
- D1.2 modified and updated
- D1.3 annual report – modified and changed

Deadline: 01/07/2010

6x month progress report in November!

Friday, 28 May 2010

1. Recap of CP-UC Meeting 1 from 26 May 2010-03-25. Points of worrying: financial statements; Take it seriously! Activity report in details!

2. Dissemination (Tine)

- BHL on web-site of every participant
- On email
- On Wikipedia – in different languages
- Social networks
- Blog for partners
- Questionnaire will be on wiki

3. Library Questionnaire and progress monitoring via Wiki (Boris)

- Answers from: CSIC, MNHN, MSN, NAT, NBGB, NHM, RBGE, RBINS, RMCA, UH-VIIKKI
- Did everybody receive the questionnaire?

4. Recap architecture diagram and use cases (Lee, Boris):
   - CP -> catalogue into GRIB (will be moved from EDIT to BHL-Eu in February 2011)
   - GRIB -> unique identifier on different level (book-page)
   - GRIB = deduplication
   - Difference between GRIB and scan list: more global catalogue <– > bid list of BHL
   - GUID = unique identifier which comes at the moment then we bid to scan. Before it is ppn (production number) -> use cases
   - Scans -> ftp -> SIP creator

5. CP use case working groups (see results op wiki):
   - CP_Z Metadata enrichment
   - CP_0 Content Selection: https://bhl.wikispaces.com/CP_0.1+Content+Selection
   - CP_1 Catalogue building: https://bhl.wikispaces.com/CP_1.3+Standard+Catalogue+Workflow
   - CP_2 Scanning planning with GRIB
   - CP_3 GUID-Reporting: https://bhl.wikispaces.com/CP_3.1+GUID-Reporting
   - CP_4 Scanning: https://bhl.wikispaces.com/MonographUseCase
   - CP_5 Pre Ingest and BHL-Europe portal search
   - CP_6 Metadata transfer GRIB to Pre Ingest
   - CP_7 URL transfer Ingest to GRIB
   - CP_8 Feedback GRIB to CP

6. Gutenberg project presentation (*Paul Vanderborght, ATOS, Belgium)*

7. Taxonomic Use Cases: first brainstorming and foundation of the group: https://bhl.wikispaces.com/BHL-Europe+Taxonomic+Use+Case+Group