

Digitization Project Nomination Form

*The purpose of this form is to document possible digitization project ideas that will benefit the BHL collection. In this case, “digitization project” refers to a cohesive collection of materials under a given theme or concept. Internal BHL Staff will use this standard template to articulate project details. Short summaries of each project will be provided to potential funders.*

Project Details:

**Date of project submission:**       **BHL Member library (or libraries):**

*

|  |  |  |
| --- | --- | --- |
| **Contact Name** | **Email** | **Phone** |

*

**Proposed project title:**

 **Project summary for the public:**

**Keywords/Subject specialty:**

**Proposed project objectives:**

*
*
*

**Supporting Background Information:**

**Project or collection description:***Please specify details regarding the collection’s size, provenance, current users, and material types.*

**Project would benefit:**

**Describe any relationships to existing BHL content or projects underway:**

**Are there potential Intellectual Property Rights issues? If yes, please describe:**

**Estimated costs:***Please estimate resource requirements regarding staff, technical development, equipment, etc.*

**Estimated timeline:**

**If applicable, describe how the funder will be recognized?**