



## Agenda BHL-Europe Content Provider and Technical Meeting

(December 1-3, 2010 NHM London/ UK)

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### Wednesday, 1 December 2010

*(Meeting point: 8:45 NHM, entrance on Exhibition Road)*

#### Neil Chalmers Seminar room

09:00-10:00 Opening *[Henning]*

10:00-10:15 Europeanana update *[Lizzy]*

10:15-10:30 Best Practice Guide for BHL-Europe *[Melita]*

*10:30-11:00 Coffee Break*

11:00-11:15 GRIB update and demonstration *[Boris]*

11:15-11:45 BHL-Europe German Prototype demonstration *[Walter]*

11:45-12:30 Introduction to Workgroups (each max. 7 min)

- (1) Best Practice Guide Workgroup *[Melita]*
- (2) GRIB Workgroup *[Andreas, Boris]*
  - o Session A: BHL-Europe & GRIB dataflow and deduplication *[Andreas, Jana]*
  - o Session B: GRIB Review *[Boris]*
- (3) Communication Workgroup *[Jiri]*
- (4) BHL-Europe Portal Development Workgroup *[Jana]*
  - o Session A: Taxonomic Intelligence (TI)
  - o Session B: Portal Development
- (5) Round Table Pre-Ingest/Ingest *[Gerda]*
  - o Pre-Ingest file submission guidelines
  - o Discussion sample metadata and data, examples
- (6) Business Plan Workgroup *[Henning]*

*12:30-13:30 Lunch Break*

13:30-15:00	<b>Workgroup (1)</b> <b>DC2 8<sup>th</sup> floor meeting room</b> Best Practice Guide Workgroup [ <i>Melita</i> ]	<b>Workgroup (2)</b> <b>Boardroom</b> GRIB Workgroup [ <i>Andreas, Boris</i> ] Session A: BHL-Europe & GRIB dataflow and deduplication [ <i>Andreas, Jana</i> ]	<b>Workgroup (3)</b> <b>NE507 Rm B</b> Communication Workgroup [ <i>Jiri</i> ]
15:00-15:30	<i>Coffee Break</i>		
15:30-17:00	<b>Workgroup (1)</b> <b>DC2 8<sup>th</sup> floor meeting room</b> Best Practice Guide Workgroup [ <i>Melita</i> ]	<b>Workgroup (2)</b> <b>Boardroom</b> GRIB Workgroup [ <i>Andreas, Boris</i> ] Session B: GRIB Review [ <i>Boris</i> ]	<b>Workgroup (3)</b> <b>NE507 Rm B</b> Communication Workgroup [ <i>Jiri</i> ]
17:00-18:00	Wrap-up Session (each Workgroup 15 min + 5 min discussion) <b>Neil Chalmers Seminar Room</b>		

20:00 Dinner **RSJ Restaurant**, 33 Coin Street London

**Thursday, 2 December 2010**

*(Meeting point: 8:45 NHM, entrance on Exhibition Road)*

09:00-10:30	<b>Workgroup (4)</b> <b>DC2 8<sup>th</sup> floor</b> BHL-Europe Portal Development Workgroup [Jana] Session A: Taxonomic Intelligence (TI)	<b>Workgroup (5)</b> <b>Neil Chalmers Seminar Room</b> Round Table Pre-Ingest/Ingest [Gerda]
10:30-11:00	<i>Coffee Break</i>	
11:00-12:30	<b>Workgroup (4)</b> <b>DC2 8<sup>th</sup> floor</b> BHL-Europe Portal Development Workgroup [Jana] Session A: Taxonomic Intelligence (TI)	<b>Workgroup (5) optional</b> <b>Neil Chalmers Seminar Room</b> Round Table Pre-Ingest/Ingest [Gerda]
12:30-13:30	<i>Lunch Break</i>	
13:30-15:00	<b>Workgroup (4)</b> <b>DC2 8<sup>th</sup> floor</b> BHL-Europe Portal Development Workgroup [Jana] Session B: Portal Development	<b>Workgroup (6)</b> <b>Neil Chalmers Seminar Room</b> Business Plan Workgroup [Henning]
15:00-15:30	<i>Coffee Break</i>	
15:30-17:00	<b>Workgroup (4)</b> <b>DC2 8<sup>th</sup> floor</b> BHL-Europe Portal Development Workgroup [Jana] Session B: Portal Development	<b>Workgroup (6)</b> <b>Neil Chalmers Seminar Room</b> Business Plan Workgroup [Henning]
17:00-18:00	Wrap-up Session (each Workgroup 15 min + 5 min discussion) <b>Neil Chalmers Seminar Room</b>	

20:00 Dinner **Fire and Stone**, 31/32 Maiden Lane, Covent Garden

## Friday, 3 December 2010 TMB and Technical Meeting

*(Meeting point: 8:45 NHM, entrance on Exhibition Road)*

### DC2 8<sup>th</sup> floor meeting room

09:00-09:15 Introduction and Welcome *[Adrian]*

09:15-10:30 BHL-E Schema [Wolfgang]

10:30-11:00 Coffee Break

11:00-12:30 Preparation of D3.7 for M24 *[Adrian]*

- agree on table of content and authors

*12:30-13:30 Lunch Break*

13:30-14:30 Management, handling, & future use of BHL-E code  
*[Henning, Susanne]*

14:30-15:00 Defining the process for DOIs - BHL-Europe/Global BHL  
*[Atos, Adrian, Chris F.]*

*15:00-15:30 Coffee Break*

15:30-16:00 Do we need password protection to be able to check uploaded files over the web interface? *[general decision]*

16:00-16:45 Continuation of GUID discussion *[Adrian, Lee, Chris F.]*

16:45-17:00 Wrap-up

*19:30 Dinner The Scotch Malt Whisky Society* (Whisky tasting event and dinner)

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