



Agenda BHL-Europe Content Provider and Technical Meeting

(29 November - 2 December 2011, RBINS/ Brussels, Belgium)

Tuesday, 29 November 2011



Meeting point: Entrance of the museum (at the big wooden Dino outside, and below the whale skeleton inside, arrows will show the way to the meeting rooms)

Room: WIFI

11:00-13:00 PMG Meeting

13:00-13:45 Lunch Break

13:45-15:30 Extended PMG I

The extended PMG I meeting will include a progress summary, the review of delivered features and discussion of questions of content providers.

15:30-15:45 Coffee Break

15:45-17:00 Extended PMG II

The extended PMG II meeting will include the ingest review/ planning, the planning of next steps for the January Release, and the requirements for making data available through the Internet Archive.

19:00 organised dinner: [Boniface D'asie](#) (Thai/Vietnamese restaurant, ± 20 euro without drinks)

Wednesday, 30 November 2011

Meeting point: Entrance of the museum (at the big wooden Dino outside, and below the whale skeleton inside, arrows will show the way to the meeting rooms)

Room: WIFI (breaks in VIP)

09:00-09:30 Registration, set up, and welcome

Chair: Graham

09:30-10:00 BHL-Europe – Update, progress, work plan, administration
[*Henning*]

10:00-10:15 Global BHL - Update and progress [*Chris F.*]

10:15-10:30 Europeana - Update and progress [*Lizzy*]

10:30-11:15 BHL-Europe data sharing (with Europeana and gBHL)
[*Henning, Melita, Lizzy*]

BHL-Europe needs to amend the existing MoU to take the recent development of Europeana and Global BHL into account. In this session we are going to present the Europeana DEA, the model for gBHL (Global BHL) ingest and the amended MoU. This will be discussed and the amended MoU will be agreed. Finally, we celebrate the signature of the Europeana DEA.

11:15-11:30 Coffee Break

11:30-12:30 Business plan for long term sustainability [*Henning*]

12:30-13:00 Helpdesk proposal [*Boris*]

13:00-13:45 Lunch Break

13:45-13:55 Pre-Ingest introduction & status update [*Graham*]

13:55-14:15 Pre-Ingest demonstration [*Heimo, Chris S.*]

14:15-14:25 Portal introduction & status update [*Graham*]

14:25-14:45 Portal demonstration [*Jiri F., Chris S.*]

14:45-15:15 GRIB demonstration and update [*Boris*]

15:15-15:45 BLE – BHL-Europe's virtual exhibitions [*Jiri F.*]

15:45-16:00 Coffee Break

Chair: *Henning*

- 16:00-16:30 IMPACT – project overview, centre of competence, first results of collaboration with BHL-Europe [*Clemens Neudecker*]
- 16:30-16:45 How to support educational uses of biodiversity and natural history collections: the approach of Natural Europe [*Nikos Manouselis, Giannis Stoitsis*]
- 16:45-17:15 Dissemination – presentation of existing ideas and collection of new ideas [*Jiri K.*]
- 17:15-17:30 Wrap-up and schedule for next day [*Henning*]

18:30 organised dinner: **@RBINS**, exhibition 250 years of natural sciences / entrance of dinosaur hall (25 euro)

Thursday, 01 December 2011

09:00-09:30 Arrival, registration and setup

Parallel Workshops:

Room: WIFI (breaks in VIP)

(1) 09:30-11:15 OCR: BHL-Europe collaboration with IMPACT
[*Henning, Clemens Neudecker*]

The plan for this workshop is to review the progress and lessons learned from the ongoing ground truth process in collaboration with the Impact project. We then need to discuss the coordination of work between the QA team (currently Anne, Michaela, Francisco) to finalise the process. We also need to discuss the workflow of Impact tools that we want to apply to the process. We should also discuss the opportunities for OCR improvement.

Room: VIP

(2) 09:30-11:15 Tech workshop [*Chris S.*]

11:15-11:30 *Coffee Break*

Room: WIFI

11:30-12:30 Pre-Ingest: briefing for Content Providers
[*Wolfgang, Chris S., Michaela*]

Demonstration, worked example, followed by content provider feedback, discussion and questions.

12:30-13:30 *Lunch Break*

Room: WIFI

- 13:30-14:00 Portal Review [*Chris S., Jiri F.*]
14:00-16:00 Portal Requirements Review followed by a discussion on future workflow
[*Chris S., Jiri F.*]
16:00-16:15 Wrap-up and next steps [*Henning*]

16:15-16:45 Coffee Break

Room: meeting room communication dep.

- 16:45-17:45 PMG and core development team

19:00 organised dinner: [Le Schievelababo](#) (Place Jourdan) (typical Belgian food, ± 20 euro without drinks)

Friday, 02 December 2011

Room: WIFI (breaks in VIP)

- 09:00-09:30 Arrival, registration and setup
09:30-10:30 closed PMG Meeting (optional)

10:30-10:45 Coffee Break

Parallel Workshops:

- (1) 10:45-12:30 CWG meeting [*Jiri K.*]

The CWG meeting will focus on dissemination materials (improvement of flyer, calendars), dissemination actions (soft and hard releases), timing of the major press release, coordination among PR offices, and cooperation on social media dissemination activities.

- (2) 10:45-12:30 Technical development workshop [*Chris S.*]

Review of development priorities and features to focus on for next release-
Review of Github Branching/Version- Architecture/Planning for production releases

12:30-13:30 Lunch Break

- 13:30-16:00 Development Blitz [*Chris S.*]
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