

Domain	Action Item	Priority	Who	Complete	Due Date
CiteBank	Follow up on results of grant for citation ingest to CiteBank IABL (Zanoni)	2-med	John M.		11/30/2009
CiteBank	Organize and implement feedback mechanisms to collect BHL staff feedback and liaison w/ Tech Team	2-med	CiteBank Committee: JM, GD, ET, BL, CR		11/30/2009
CiteBank	look at other Drupal front-ends to ILS's	2-med	CiteBank Committee		12/18/2009
CiteBank	Evaluate "citation source" language to clarify	2-med	CiteBank Committee: JM, GD, ET, BL, CR		12/18/2009
CiteBank	Investigate Biblio module and gather requirements to clearly identify contributor information for ea. citation and more clearly brand BHL books that we have ability to edit	2-med	CiteBank Committee: JM, GD, ET, BL, CR		1/8/2010
CiteBank	Add Gemini reporting button to CiteBank UI	2-med	Phil	Before CiteBank goes live	2/2/2010
CiteBank	check on status of ZooRecord	3-low	CF		1/8/2010
CiteBank	Gather suggestions for improvement of faceted browsing functionality	3-low	Creator Committee: DR, DD, JW, SP		1/8/2010
CiteBank	Linking CiteBank citation records to titles in BHL	3-low	Mike L. w/ asst. from SP & BL		2/2/2010
CiteBank	Add TL1 and 2 and HAR journal abbreviations to CiteBank	3-low	Development Team		2/2/2010
Gemini	Get approval for use of Gmail domain name email for boiler responses to users	1-high	bhl staff		11/20/2009
Gemini	Evaluate update features	1-high	ET, GD, KT		11/20/2009
Gemini	Set issue watchers for backlog	1-high	Bianca		11/20/2009
Gemini	Specific, known issue auto response	1-high	Button Committee		11/30/2009
Gemini	Resolve "report an error" button	1-high	Button Committee, BHL Staff		1/8/2010
Gemini	Resolve vagueries in Web feedback form	1-high	Button Committee, BHL staff		1/8/2010
Gemini	Create Gemini user guide for editing issues and updating status	2-med	Bianca		11/30/2009
Gemini	Re-evaluate components for monitoring feedback re: ingested content	3-low	BL, ET		12/18/2009
Ingest	Create blog post announcing inclusion of IA content, new blue UI, new pub facing wiki, & EOL links	1-high	Bianca	X	11/16/2009
Ingest	Assess subject headings, LC call nos. & Dewey nos. for ongoing IA ingests	1-high	Ingest Committee: DW, SP, ET, CG, BM, BL, CR		11/30/2009
Ingest	Create spreadsheets and upload IA content to monographic deduper	1-high	Michelle A.		11/30/2009
Ingest	Addition of IA log in/password to Serial Bid list	1-high	Kai		11/30/2009

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Ingest	Division of serial spreadsheet and distribution to BHL staff for serial bidding & merging where obvious	1-high	BL, BHL staff		11/30/2009
Ingest	Monitor dedupe tool as a result of uploaded IA spreadsheets	3-low			1/8/2010
Ingest	Add capability of inserting blank sheet that has wording to acknowledge blank or missing page	3-low	Mike L w/ members of BHL staff		2/2/2010
Ingest	Make possible a notes field to explain deliberate duplicates in Portal and in CiteBank, see above	3-low			2/2/2010
Mission & CDP	Determine duplicates threshold w/in context of deaccessioning policy	2-med	Collections Committee: BL, DW, Robin Everly, CG, MP, Tom B., CR		2/2/2010
Mission & CDP	Determine criteria for what constitutes poor quality scans/metadata for elimination of ingested content from BHL collection	2-med	Collections Committee: BL, DW, Robin Everly, CG, MP, Tom B., CR		2/2/2010
Portal Editing	Send HAR MARC XML record for error msg investigation	2-med	Joe deVeer, Mike L.		12/18/2009
Portal Editing	Work w/ TG to secure ILL funding pool	2-med	BL, KT, MK		2/2/2010
Portal Editing	Determine MARC upload impact on openURL resolver	3-low	Bianca & Dev Team		12/18/2009
Portal Editing	Determine frequency of cases where volumes would have multi-enumerations depending on title assoc.	3-low	???		12/18/2009
Portal Editing	Make activation of series statement default	3-low	Mike L.		12/18/2009
Portal Editing	Determine difference b/w "unlock" and "complete" buttons in pagination module; clarify function of "assign" buttons	3-low	Mike L.		2/2/2010
Portal editing	Determine level of priority for pagination work	1-high	BHL staff to suggest to TG		11/20/2009
Portal editing	Evaluate and standardize page prefixes (pagination)	2-med	BHL staff		12/18/2009
Portal editing	Gather requirements for Mike L. to address Creator Admin editing needs, and articulate creator editing policies for BHL staff; investigate drawing on existing authorities	2-med	Creator Committee: DR, DD, SP, JW		2/2/2010
Portal editing	Add volume notes field for benefit of users via portal UI	2-med	Mike L.		2/2/2010
Portal Editing	Resolve intermittent "unexpected error" message by doing edits in "de-bug" mode	1-high	BHL staff		2/2/2010
Portal Editing	Create a way to ID images once paginated	3-low	Development Team		2/2/2010
Portal Editing	Open paginator to crowd sourcing	3-low	Development Team		2/2/2010
Public Facing Wiki	Finalize JP2 tutorial documentation	1-high	Bianca		11/20/2009

Domain	Action Item	Priority	Who	Complete	Due Date
Public Facing Wiki	Link blog content into wiki -- RSS	1-high	ET, GD		11/20/2009
Public Facing Wiki	Update Affiliated Digital Projects page	1-high	BHL Staff		12/18/2009
Public Facing Wiki	Investigate suppression of pages from public view / Develop "sandbox" space for working pages	2-med	Bianca		11/20/2009
Public Facing Wiki	Organize presentations page on internal wiki for easier public viewing	2-med	Diane R. & MK		12/18/2009
Public Facing Wiki	Itemize content for linkage/inclusion on the Community page	2-med	MK		12/18/2009
Public Facing Wiki	Update and clarify Licensing & Copyright page	2-med	BL, ???		12/18/2009
Public Facing Wiki	Create page for developer tools and APIs	2-med	CF et al		1/8/2010
Public Facing Wiki	Edit Portal FAQ and propose formatting for future FAQ submissions	2-med	Wiki committee: GD, ET, BL, JM, (MK)		1/8/2010
Public Facing Wiki	Create uniform header w/ links for common use among all BHL sites	2-med	Wiki committee + Mike L. + Phil	Before CiteBank goes live	2/2/2010
Public Facing Wiki	Create JP2 screentoaster how-to video	3-low	ET, GD		12/18/2009
Public Facing Wiki	Creation of Due Diligence page	3-low	BL, DR, ???		12/18/2009
Public Facing Wiki	Create pub facing wiki survey to ask what users want to see via wiki	3-low	MK, GD, ET		1/8/2010
Public Facing Wiki	Opt-in editing duties	3-low	BHL Staff		2/2/2010
Public Facing Wiki	Create page for BHL "Labs" and link where appropriate	3-low	GD, CF et al		2/2/2010
Public Facing Wiki	Add text about wiki acting as a "walled garden"	3-low	???		2/2/2010